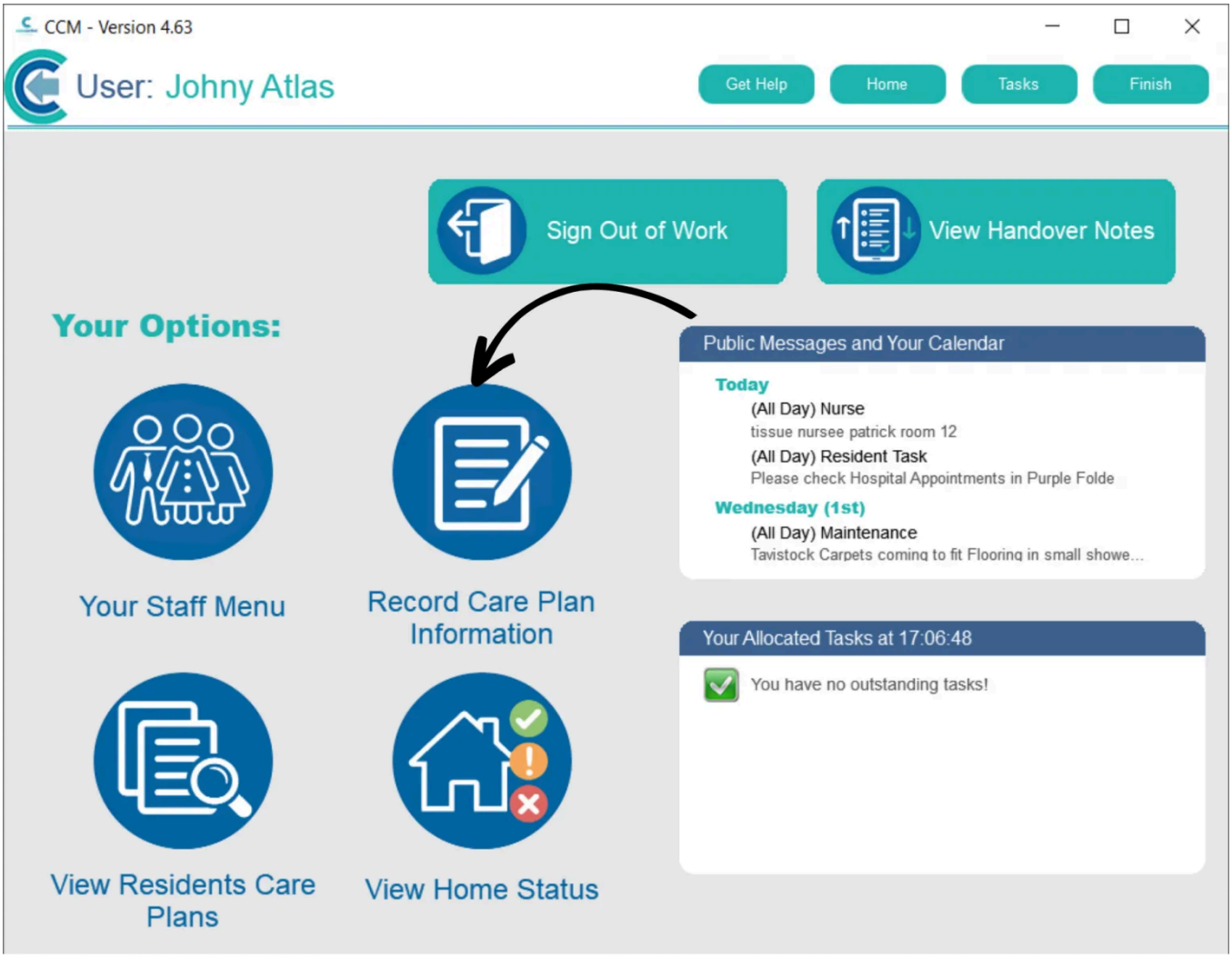
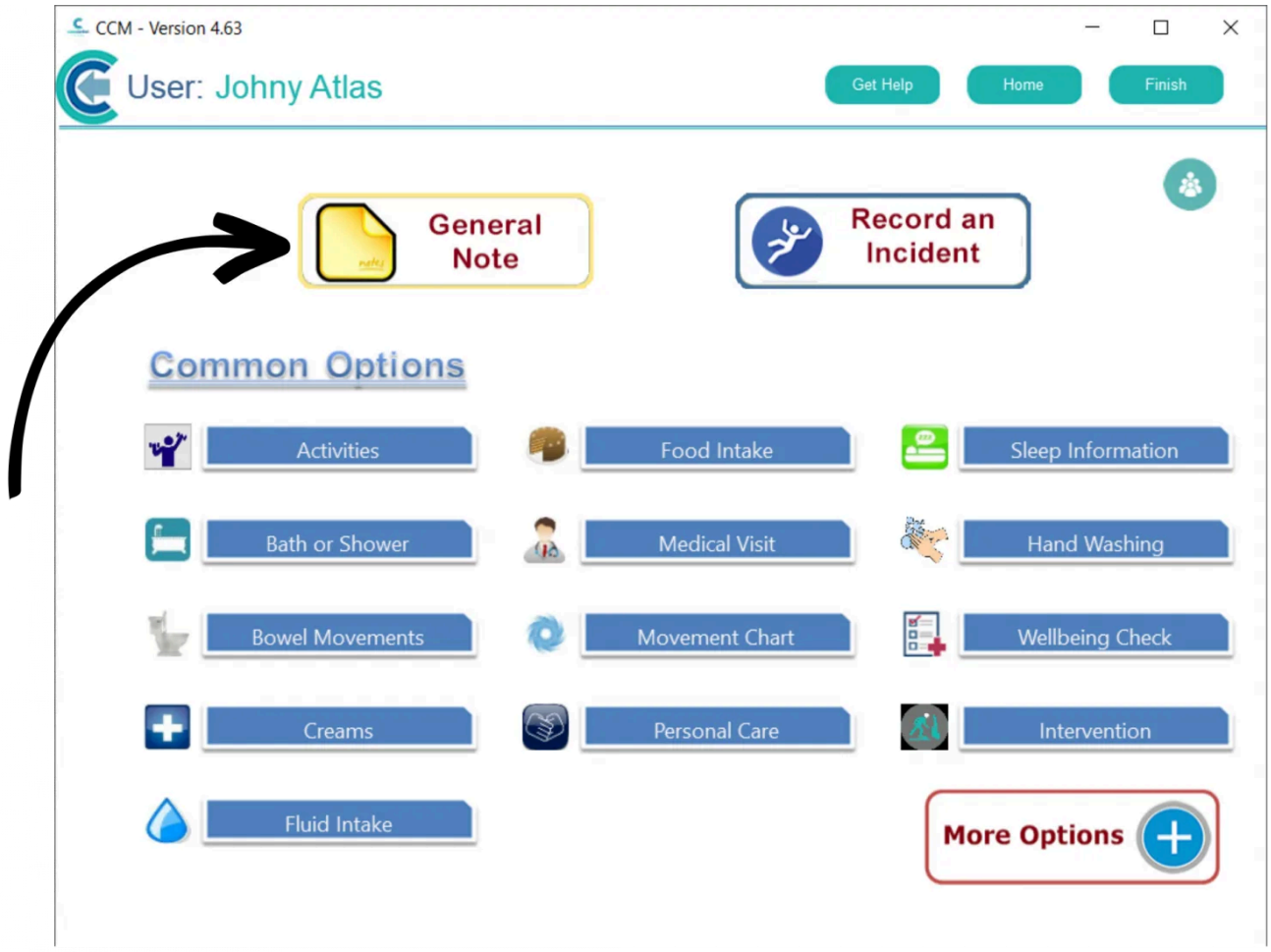


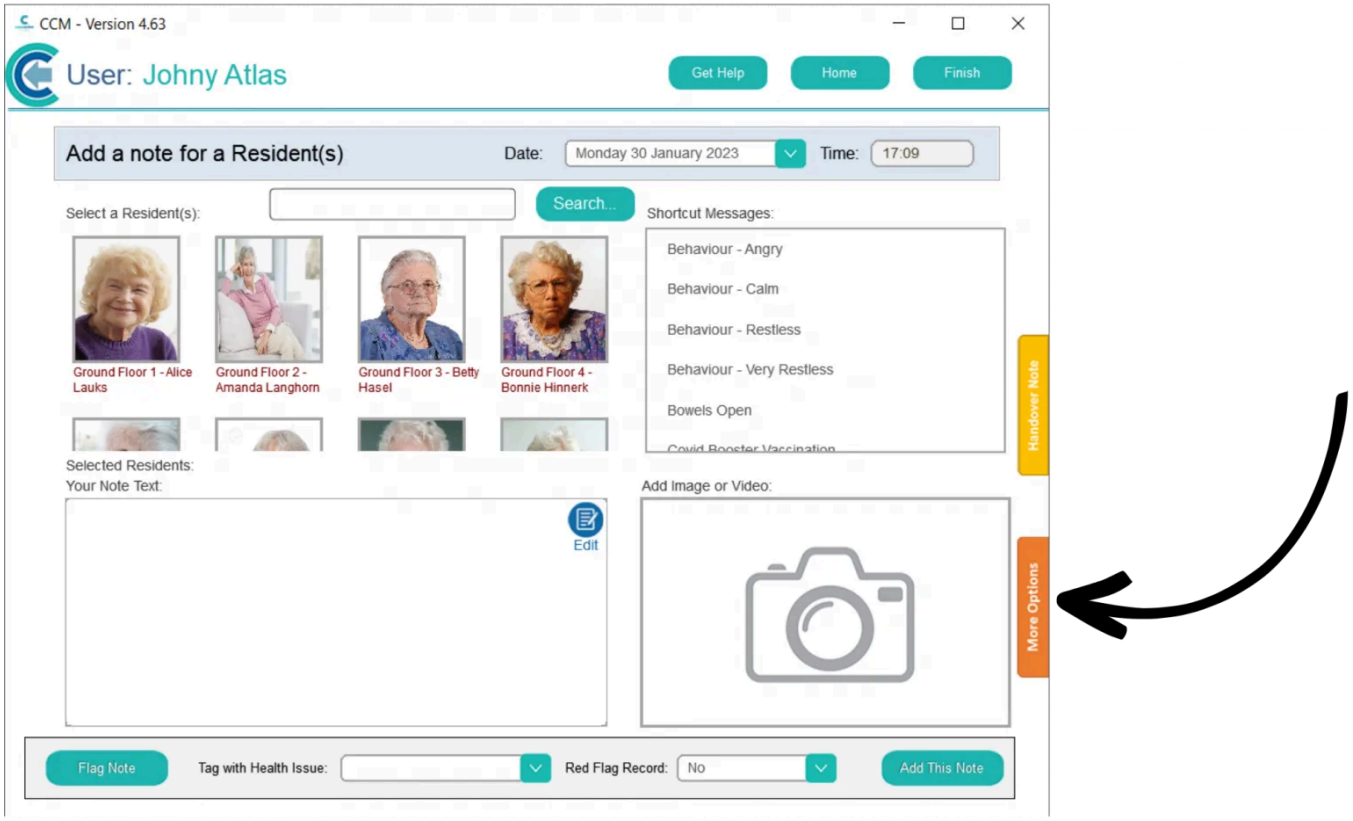
1

After signing into Mobile, select **Record Care Plan Information**.

2

Select **General Note**.


CCM - Version 4.63
User: Johny Atlas
Get Help
Home
Finish
General Note
Record an Incident
Common Options
Activities
Food Intake
Sleep Information
Bath or Shower
Medical Visit
Hand Washing
Bowel Movements
Movement Chart
Wellbeing Check
Creams
Personal Care
Intervention
Fluid Intake
More Options



3

A blank form will open. Here you can select service users to complete a note for.

To add a body map, press the **More Options** button on the right-hand side of the screen.

4

A new screen will open. Here, tap the **camera** for more options.

5

A toolbar will open on the right-hand side of the screen. Tap the **book icon** to view body maps available on the system.

6

Tap on a body map to open it.

7

You can draw on the body map by toggling the **Draw Mode** switch in the top right of the screen.

8

Doing so will open a drawing toolbar on the right-hand side. You can free draw, add lines and arrows as well as text. Press Save to close the image.

9

A message will show to confirm saving the picture, press **Yes**.

10

You can now continue to fill out the rest of the note.